

SP³ - Student Planning Pointers for Parents



Conversation Starters

It's Time to Update the Resume – 12th Grade

You know your student the best, so the following talking points are simply a guideline to use in starting a conversation with your 12th grader about updating a resume.

- ▶ It is a lot easier to update your resume periodically. If you wait to create one, you will be under pressure to remember all that you've done during high school.
- ▶ Let's brainstorm and make a list of what you have done since you last updated your resume: jobs, volunteering, awards, activities, or new skills.
- ▶ Now let's decide if anything needs to be replaced on your resume.
- ▶ Would any of your teachers make a great reference for your resume? If so, ask for a reference letter before adding to your resume.
- ▶ Let's customize your resume for a scholarship or job application. Let's make a list of what they are looking for and decide how to accentuate them on your resume and cover letter.



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